

TEXAS HISTORICAL COMMISSION

2019 COUNTY HISTORICAL COMMISSION ANNUAL REPORT

1. Name of your county Brown

If you have "co-chairs," provide the name of the one chair who can be the one point of contact for our agency.

2. Name of CHC chair who managed 2019 work Ronnie Lappo

Chair's physical address 404 N. Fisk

Chair's cell phone number Brownwood TX 76801
325-642-4353

Other phone number for chair 325-643-3322

Email address for chair lappo@brownco.org

historical
members
Ceneleis

Rich's
app
2019
summary

3. Info for individual filling out this report IF OTHER THAN CHAIR, so we can make further inquiries about report.

Name of the individual filling out report _____

His / her email address AND telephone number _____

Organizational Basics

4. Volunteer hours should reflect time contributed by appointees and other volunteers who may contribute to CHC projects/programs. Include time spent at meetings, events, and travel to/from meetings and events, etc.

Provide volunteer hours that were contributed in 2019. If you do not track hours, enter an approximate number. Enter the number "0" if your CHC is inactive.

Number of volunteer hours 20,000

5. Provide the total number of CHC appointees serving in the 2019 year of service.

Number of CHC appointees 32

6. Provide the number of CHC meetings. Enter the number "0" in both boxes if your CHC did not meet.

CHC full commission meetings in 2019 12

CHC committee meetings in 2019 20

7. If needed, provide comments / clarifications about hours, appointee count, or meetings. Skip if no comment.

We have volunteers that volunteer at 3 museums and a genealogy research branch of the library. We have done a lot of maps etc for a certified local government website. We have had a lot of meetings & events.

Exhibit #6
March 9, 2020

8. Quorum is met when a majority of all appointees are present at a CHC meeting. Check the box next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2019.

- Our CHC did not meet in 2019
- 0% of full commission meetings made quorum
- 1-25% of full commission mtgs made quorum
- 26-50% of full commission mtgs made quorum
- 51-75% of full commission mtgs made quorum
- 76-99% of full commission mtgs made quorum
- 100% of full commission mtgs made quorum

9. Open Meetings Act training is offered by the Texas Attorney General's office on their website. All appointees should take this training so that your CHC adheres to applicable laws and policies concerning appointed roles. Check the percentage that best reflects the number of appointees who have completed this training.

- 0% of our CHC appointees have taken Open Meetings training
- 1-25% have taken Open Meetings training
- 26-50% have taken Open Meetings training
- 100% of our CHC of appointees have taken Open Meetings training
- 51-75% have taken Open Meetings training
- 76-99% have taken Open Meetings training

10. Check each way your CHC officially reported 2019 activities to your county officials.

- Presented summary of 2019 accomplishments to commissioners court in late 2019
- Plan to present summary of 2019 accomplishments to commissioners court in early 2020
- Presented to county commissioners court about a particular project/s
- Attended county commissioners court regularly
- Met with the county judge
- Met with county commissioners
- Submitted CHC meeting minutes
- Submitted a CHC budget
- Submitted CHC treasury reports
- Submitted CHC bylaws
- Provided suggested CHC appointments

This summary report was presented to the commission

11. Check the elected officials that your CHC regularly invited to events and activities in 2019.

- We do not regularly invite elected officials to our events
- County judge
- County commissioners
- Mayor/s of cities in your county
- School board members
- Law enforcement officials
- State legislators
- U.S. legislators
- City council members within county

Financial Resources

12. Which serves as the repository for CHC money? Check each answer that applies to your CHC

- County treasury *for funds from the county*
- Private bank account
- Not sure how CHC money is accounted for
- Nonprofit partner
- No public or private accounts

13. Enter the amount of money provided directly to your CHC next to each line item. Please round amount up to the nearest dollar. Enter the number "0" if no monies are associated with the line item.

Balance carried over from 2018:	_____
Annual county allocation for 2019 (not including money for museums):	2,000
County money allotted for museums in 2019 (passing through CHC):	_____
Any other money issued by county during 2019 (1-time amount for special projects, etc.):	_____
CHC fundraising proceeds (events, book sales, etc.) during 2019:	500

Grant money provided to CHC in 2019: _____

Donations made to CHC from partners / nonprofits in 2019: _____

"Membership" dues (though not recommended, some CHCs do request dues): _____

Any other money amounts for 2019 not already included above;
do not include CHC appointee out-of-pocket expenses: _____

14. Provide clarifications about the above amounts; skip if you have no comments.

15. Check the **alternative funding methods** that apply to your CHC in 2019.

- Secured Certified Local Government grants for CHC projects / training
- Secured private grant money to fund or partially fund a CHC project
- Secured other state or federal money to fund / partially fund a CHC project
- Used hotel / motel tax revenue to fund preservation projects

Provide additional information for the above checked boxes.

16. **In-kind donations** are goods and/or services provided to your organization at no charge. Check any in-kind donations provided by your COUNTY in 2019.

- County does NOT provide any in-kind donations or services to the CHC
- County staff liaison whose job description includes providing assistance to CHC
- Assistance from county staff--posting meetings, financial reports, legal consultations, etc.
- Professional expertise of county staff (for any subject / need) *county grant writer*
- Administrative supplies or services--postage, paper, ink, copier, etc.
- Meeting and/or office space for CHC
- Space for a CHC-operated museum
- Space for a CHC-sponsored exhibit
- Space for archive or records storage
- Utilities associated w/ spaces mentioned above
- Exterior maintenance or heavy equipment
- Project / event supplies and/or equipment
- Computer hardware or software
- Internet access
- Web hosting on county website

Organizational Planning

17. **Work plans define project tasks, responsible participants, and deadlines.** Check the box by the statement that best reflects the state of CHC planning documents.

- CHC does not document planning efforts
- CHC has a work plan but it is simply a list of work that needs to be accomplished
- CHC has a work plan that defines tasks, responsible participants, and deadlines

18. Check the boxes below that identify areas where **concerted efforts** were made to improve work in 2019 relative to previous years of service. Skip if none apply to your CHC.

- Our CHC was not active this year
- CHC planning
- Bylaws
- Meeting attendance
- Diversify appointees (age, precinct, ethnicity)
- Preservation education for appointees
- Partnerships

- Community outreach to adults
- Community outreach to young people
- Online presence of CHC and/or county history
- Relationship with county commissioners court
- Initiated a new CHC project / event
- Improved an ongoing project / event
- Initiated projects to diversify interpretation efforts

If you'd like, provide brief comments about work related to boxes checked above.

one big project was submitting a certified local government application - doing all the maps of historical markers, historic landmarks, cemeteries etc

CHC Appointee Education

19. Enter the number of CHC appointees who attended each training type or training from listed organization.

_____	CHC Orientation Webinar (THC website)	<u>3</u>	Friends of the THC grant writing workshop
_____	THC's 2019 Real Places Conference	<u>3</u>	Texas Heritage Trails regional nonprofits
<u>3</u>	THC marker workshop or webinar	<u>2</u>	Preservation Texas
<u>4</u>	THC cemetery workshop or webinar	_____	Texas State Historical Association annual meeting
<u>5</u>	THC museum workshop or webinar	<u>2</u>	Texas Association of Museums annual meeting
_____	THC Archeology Steward training	_____	Texas Archeological Society
<u>10</u>	Any other history-related opportunity (not hosted by your CHC)		

20. Check box if your CHC provided or accessed the listed **educational opportunity** for its appointees in 2019.

- Provided educational presentations for your CHC appointees
- Used the THC website information to educate appointees
- Met regionally with other CHCs to share experiences and efforts
- Organized a CHC regional meeting for the purposes of sharing CHC experiences and efforts
- Hosted a THC-affiliated workshop in 2019 (specify which workshop in "other" comment box below)

Provide additional information about educational topics covered in events associated with the boxes you checked above. Note if other CHCs attended your educational events.

We had several meetings about a certified local government application with our members, commissioners, the area we did for the certified local government. We frequently go to the state website for sample historical markers etc.

2019 Scope of Work Certification

In the past, many CHCs have checked off work items optimistically—noting work that has been done occasionally in past years rather than actively during the report's year of service. When answering the following questions, please provide **work specific to the 2019 year of service** when specified by the question or information request

21. Please acknowledge accuracy of reporting answers.

- I certify that, when specified by questions and information requests below, my answers will reflect CHC work performed in the 2019 year of service.

CHC Stewardship and Survey

22. Check the work items in which your CHC was actively involved during 2019.

- Maintain an inventory of subject MARKERS in your county
- Visit sites to monitor the physical condition of subject MARKERS in your county
- Cleaned or repaired MARKERS

- Maintain inventory of properties DESIGNATED by Texas or the Secretary of the Interior as historic (i.e., National Register, Recorded Texas Historic Landmark, or State Antiquities Landmark)
- Visit sites to monitor the physical condition of properties DESIGNATED by Texas or the Secretary of the Interior as historic

- Maintain an inventory of CEMETERIES in your county
- Visit sites to monitor physical condition of CEMETERIES in your county for threats or endangerments
- Maintain an inventory of CEMETERY ORGANIZATIONS in your county

- Planned or pursued work that altered historic county COURTHOUSE or its square
- Provided tours of a historic COURTHOUSE in your county
- CHC planned or pursued work that altered a historic SCHOOL complex / campus
- CHC planned or pursued work that altered a PUBLIC PLAZA
- CHC uses the Secretary of the Interior's Standards for the Treatment of Historic Properties to determine appropriate repair and new construction when making recommendations to the public

Please provide brief comments about work related to monitoring the physical condition of historic resources. Also comment on work that altered the courthouse, square, schools, or plazas if you checked those boxes above.

We re-painted almost every historical marker in the county this year. We put all the cemeteries on maps and made a GPS listing for each. We make maps of historical markers and buildings.

23. Are you aware of ongoing work that is managed by individuals / organizations other than the CHC?

- Know of others who planned or pursued work that altered historic county COURTHOUSE or its square
- Know of others who planned or pursued work that altered a historic SCHOOL complex / campus
- Know of others who planned or pursued work that altered a PUBLIC PLAZA

Please share what you know about work related to courthouse, square, schools, or plazas that are marked above as having been altered by individuals / organizations other than the CHC.

The new county judge wanted to build a new interior wall but we took him the statutes about getting it approved first.

However, he let a veterans group move 2 veteran stones of granite markers.

24. Historic Resources Survey is a systematic method of documenting historic resources through fieldwork and research. Each historic resource is documented with photographs, maps, and a written description on a form.

from the courthouse lawn over our objection and without a vote by commission

These surveys take the form of spreadsheets or databases that indicate historical and architectural significance, the physical condition of individual resources, and eligibility for designations and other preservation tools. Historic and cultural resource surveys are more formal documents than the inventories listed in the previous question.

Please read the survey description above. If your CHC has performed work associated with formal cultural and historic resource survey, use the comment box below to describe survey work completed in 2019. Include work to initiate or maintain existing surveys. Skip question if CHC has not performed this type of survey work.

We were working on a certified local government application we created maps and GPS logging information for historic cemeteries, recorded historic landmarks, historic events places with historical markers and national register of historic places locations.

CHC Programs and Events

25. Check the box for each work item in which your CHC was actively involved in 2019.

- Consulted with citizens about potential / ongoing historical MARKER topics
- Provided an inventory of subject MARKERS for public use (brochure, website posting, etc.)
- Provided an inventory of properties DESIGNATED as historic for public use (brochure, website posting, etc.)
- Provided an inventory of CEMETERIES for public use (brochure, website posting, etc.)

- Provided educational events / presentations / info on preservation / history to audiences outside your CHC
- Provided educational events / presentations / info on preservation / history geared toward youth / schools

- Promoted historic and cultural sites to develop and sustain heritage tourism initiatives
- Provided tours of historic buildings (other than courthouses) and/or sites within the county
- CHC appointees volunteered at a historic site that is open to the public at large
- CHC managed a historic site that is open to the public at large

- Participated in a regional preservation or tourism event (Texas Archeology Month event, Preservation Month event, history conference, cultural heritage festival, etc.)
- Coordinated a regional preservation or tourism event

If you'd like, provide brief comments about work related to boxes checked above. Consider providing details for these events in the Project Description section at the end of this report.

We did a "Doing Day" presentation at a historic ~~the museum~~
5 of our members volunteer at 3 different history museums
we helped several people research possible historical markers
applications and met with others about the procedure
we made new maps of cemeteries and listing with GPS locations

Community Awareness, Participation, and Revitalization

we had 3 people who gave talks at civic organizations. We wanted

26. Check the box next to each work item in which your CHC was actively involved during 2019.

- Identified and/or researched historic highways, roads, and trails in your county
- Identified and/or researched historic farms and ranches in your county
- Identified and/or researched historic bridges and/or bridge types in your county
- Identified and/or researched waterways, dams, irrigation districts, etc. in your county
- Identified and/or researched parks and/or open spaces

- Participated in community planning activities to ensure historic and cultural resources were considered when development or zoning is discussed by city officials
- Involved in local economic development plans / projects / organizations

- Takes part in review and/or recommendations for COUNTY historic site tax exemptions / incentives
- Participated as a consulting party in a federal Section 106 undertaking review

If you'd like, provide brief comments about work related to boxes checked above.

We have been working to fence 2 military trails that
would through the county, an Indian migration trail
and a cattle trail that was used to join the
Chisum trail. We have done 3-106 application review
regarding that concrete bridges that TX DOT wants
to replace

27. Are you aware of ongoing work in your county related to these preservation-related matters?

- Areas of development within county that could impact cultural / historic resources
- Local organizations (other than CHC) that use hotel / motel tax to fund preservation projects/orgs
- County or municipal historic tax exemptions and/or incentives for qualified properties

The City/County is considering taking out a retaining wall at the County Museum of History to add more parking.

CHC Partnerships

28. Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2019.

We don't partner with any organizations (which means no other boxes for this question will be checked)

- | | |
|---|---|
| <input checked="" type="checkbox"/> County officials | <input type="checkbox"/> Libraries |
| <input checked="" type="checkbox"/> City officials | <input checked="" type="checkbox"/> Museums |
| <input type="checkbox"/> Local law enforcement | <input type="checkbox"/> Cemetery organizations |
| <input checked="" type="checkbox"/> Local businesses | |
| <input type="checkbox"/> Archeology organizations | |
| <input type="checkbox"/> Landmark commissions or local historic design review boards | |
| <input checked="" type="checkbox"/> Educational institutions (school districts, community colleges, universities) | |
| <input type="checkbox"/> Texas Archeology Stewardship Network (work with the stewards) | |
| <input type="checkbox"/> Main Street managers and/or board members | |
| <input checked="" type="checkbox"/> Texas Heritage Trails regional nonprofits | |
| <input type="checkbox"/> Tourism organizations / visitors bureaus | |
| <input checked="" type="checkbox"/> Chambers of commerce / downtown business associations | |

Please note below any other partner organizations that fall outside the categories listed above.

29. Check the boxes that reflect your CHC's role with museums.

- CHC appointees volunteer with museum/s
- CHC operates a museum
- CHC operates more than one museum
- CHC appointees sit on board of a county museum
- CHC is considered the board of the county museum
- Our CHC has no role with museums
- CHC operates a museum that adheres to professional standards in the care, collection, management, and interpretation of artifacts

30. When considering your overall workload, check the range that applies to your CHC.

- | | |
|--|---|
| <input type="checkbox"/> 0% of CHC time spent on museum work | <input checked="" type="checkbox"/> 51-75% of CHC time spent on museum work |
| <input type="checkbox"/> 1-25% of CHC time spent on museum work | <input type="checkbox"/> 76-90% of CHC time spent on museum work |
| <input type="checkbox"/> 26-50% of CHC time spent on museum work | <input type="checkbox"/> 91-100% of CHC time spent on museum work |

31. Provide name, address, phone number, and operating hours for each of the museums the CHC operates.

The Brown County Museum of History has a separate board and management. We started the museum 35 years ago. It was originally a committee of historical commission. We still approve their membership, board, and below we have a permanent spot on the board.

Project Descriptions—Please read the following instructions before providing project descriptions.

This report asks each CHC to describe three (3) different projects—one for question 32, one for 33, one for 34.

- Each description should use **6 to 12 complete sentences** to provide requested information. We will contact you if we need more information about a project.
- Work must be primarily associated with history / historic preservation and **reflect a group effort** rather than the work of one or two appointees.
- Description should **document a project that was completed in 2019 or a portion of a project that was accomplished in 2019**. If project stretches over multiple years, please distinguish what portion of work occurred in 2019.
- Please describe efforts **OTHER THAN MARKER DEDICATIONS** unless those are the only services your CHC provides to the public.

To be eligible for a Distinguished Service Award (DSA), you must provide 3 different project descriptions. Providing different project descriptions helps your CHC demonstrate a wide range of programming.

- Question 32 asks to describe one project that preserves or protects history and historic resources.
- Question 33 asks to describe one educational effort that was developed for audiences within your county.
- Question 34 asks to describe one educational effort that was developed for audiences outside of your county.

32. Project Description #1 — Share ONE project, effort, or service that resulted in a preservation and/or protection outcome. Projects may include, but are not limited to, building rehabilitations, site clean-ups, digitization of archival documents, oral history, etc.

Description must include the following information to illustrate the nature of efforts involved:

- your county name
- describe project, effort, or service and your CHC's role
- note partners in planning and/or implementation; note how each contributed
- impact of the project / effort / service—improvements made, public benefit, etc.

By now county
One big project we worked on most of the year but wasn't completed on our part was the creation of a certified local government board through the county commissioners and make a cert for local government application. This will set tools in motion for a number of preservation projects that we can help to get funded and create tools for assistance in preservation projects by reviewing plans for historical integrity and to help get funding. The plan is for this to lead to application for listings on the national register of historic places. We created maps and inventories of cemeteries, historical markers, recorded historic landmarks and old...

33. **Project Description #2 (of 3)** — Share ONE project, effort, or service that was developed to educate the citizens of your county and/or celebrate history with the citizens of your county.

Description must include the following information to illustrate the nature of efforts involved:

- your county name
- describe project, effort, or service and your CHC's role
- note partners in planning and/or implementation; note how each contributed
- impact of the event / effort / service— attendance, improvements made, public benefit, etc.

Brown County

We visited every historical marker in the county, we use Texas Historical Marker guidelines to re-publish almost every one. We visited every cemetery in the county and made a list of the conditions. Some of our members mowed and cut brush on several of the neglected ones. We made a survey of all the cemeteries with GPS coordinates that we placed in the genealogy library, museums and public college libraries. We worked with one group to replace an historical marker that a tornado tore up. We wrote article for the News paper about some of the other projects.

34. **Project Description #3 (of 3)** — Share ONE project, effort, or service that was developed to educate audiences OUTSIDE of your county or celebrate history with audiences OUTSIDE of your county.

Many CHCs report on heritage tourism activities or public symposiums that are outside of the county.

Description must include the following information to illustrate the nature of efforts involved:

- your county name
- describe project, effort, or service and your CHC's role
- note partners in planning and/or implementation; note how each contributed
- impact of the event / effort / service—attendance, improvements made, public benefit, etc.

Brown County

We have been working all of last year and we will work most of this year on a celebration of the opening of the Camp Bowie training camp that was here in WWII and trained over 100,000 people in 3-4 years. We will have a big program in September for the 80th anniversary. We have been working with numerous groups to plan a bigger program than we did for the 75th anniversary. We are planning talks at schools with kids, symposiums at Texas State University, parades, military re-enactments, oral history documentation etc. We have been working with Veterans' groups, chambers of commerce, HPC and TCHC.

CHC Comments for the THC

35. Share your thoughts on THC and/or CHC Outreach services that have helped your CHC.

We have worked with a lot of groups this year to plan the 80th anniversary of Camp Bowie. We couldn't do it by our self, especially the staff at Camp Ashray in Austin and publicity and promotion that the two Chambers are giving us. Also great leadership and advice from HAU and Trishen U.

36. If you'd like, share information not already submitted in this report. Feel free to comment on specific preservation issues in your county—successes and/or challenges.

Your staff members are excellent to help and give advice. You have great helpful material on your web-site.

END OF REPORT. Thank you for your service and for fulfilling your statutory reporting responsibilities!

Please go back through the report and check your report for accuracy. When done, make a copy for your records and send the completed survey to the Texas Historical Commission.

- If possible, please email a copy of this document to our office to amy.hammons@thc.texas.gov.
- If you cannot email a copy, mail the report using the following address
Attn: Amy Hammons
Texas Historical Commission, PO Box 12276, Austin, TX, 78711

Contact CHC Outreach staff if you have questions:

- Amy Hammons (amy.hammons@thc.texas.gov or 512.475.2692)
- Nano Calderon (nano.calderon@thc.texas.gov or 512.463.9052)